

Official Meeting/Briefing Request for the RA or DRA

Has your Division Director been briefed on this subject, and is he/she aware of your request to set up this meeting? Yes X No _____

NOTE: A briefing sheet needs to accompany this meeting request

Date of Request: 9/21/2020
2Requestor: Thomas McGill
Phone No.: 404-562-9243

Name of Meeting: Preparation for Consultation Meeting with the Seminole Tribe regarding 404 assumption

Purpose of Meeting: Discuss the plans for conducting the 9/28/20 consultation meeting with the Seminole Tribe regarding the EPA's review of the State of Florida's request to assume administration of the Clean Water Act Section 404 program.

Is the Meeting Date Sensitive? Yes <input type="checkbox"/> No <input type="checkbox"/>	Deadline Date: September 28, 2020
Meeting Date/Time Preference #1	Sep 25, afternoon
Meeting Date/Time Preference #2	Sep 25, morning
Meeting Date/Time Preference #3	

NOTE: All requested dates should be at least one week out. This request will be discussed on Friday.

Duration of Meeting: 0.5 hours

Do you need a conference number: Yes X NO _____

Background:

On September 18, the Seminole Tribe requested a meeting with the Regional Administrator to discuss their interest in consulting with the EPA regarding two aspects of the State of Florida's request to assume administration of the Clean Water Act Section 404 program: (1) general consultation pursuant to the Agency's policy on Tribal consultation; and (2) consultation under Section 106 of the National Historic Preservation Act.

Expectations from Meeting (Please be specific: Are you looking for a decision, guidance?)

If you are looking for a decision, give a date by when this decision must be made. _____

The Regional Administrator can provide opening remarks, and the Water Division will work in coordination with the Regional Tribal Coordinator and the Office of Regional Counsel to run the meeting.

No. of Participants: (It is very important that the RA's office is aware of how many and whom...no surprises; i.e., we were told 2 staff members and 10 show up)	Names of Required Invitees: Kelly Laycock Rosemary Calli Thomas McGill Jeaneanne Gettle Matt Hicks Michael Creswell Kavita Nagrani Suzanne Armor	Optional Invitees:
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	Katie Pugh Eve Zimmerman Mita Ghosh Leif Palmer	
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Requested Meeting Location:

***Please email **final** slides, background documents etc., to **Belinda Johnson and Aaryn Jones** 2-days prior to the scheduled meeting; failure to receive finalized documentation may cause your meeting to be rescheduled. Your Power-point presentation (if any) will be loaded and ready for showing at the scheduled meeting. All slides and background information will be printed for the RA, COS, DRA and the SA by the RA office. **For any critical issues that need to be elevated, please email Aaryn Jones and Blake Ashbee.**